

## Airport Advice Notice

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REFUELLING AND SAFETY IN THE  
REFUELLING AREA

Ref Number: AAN 08141

Expiry Date: N/A

<p><b>It is the responsibility of all employers to ensure that relevant Airport Notices are brought to the attention of their staff. However individuals remain responsible for their own actions and those who are in any doubt should consult their supervisor or manager.</b></p>
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### 1. INTRODUCTION

The Aerodrome authority is issuing this advice notice to improve safety of staff and users whilst uplifting fuel in the refuelling area.

### 2. SAFETY ISSUES

Of late we are experiencing varied actions that are leading to safety concerns, these being;

- aircraft approaching the pumps head to head against other aircraft already in position and or turning head on to the pumps
- aircraft performing 180° turns under power in the refuelling area pre and post refuel endangering staff and the infrastructure of the facility
- aircraft parking too near the aircraft in front (and running engines in the queue) whilst waiting to advance to the pumps
- aircraft running engines with excessive revs in the refuelling area and in cases letting the aircraft run foreword

### **NONE OF THE ABOVE IS ACCEPTABLE!**

Aircraft are also sitting in position following refuelling and delaying further aircraft from refuelling. This causes frustration and delays to all. Pilots are asked to expedite the area ASAP once refuelled, pushing forward if possible.

### 3. REFUELLING PROCEDURE

The following need to be applied at ALL times in the refuelling area to ensure safety.

Prior to refuelling pilots must:

- approach the pumps area into wind
- close down engines ASAP when in the refuelling area (or queue)
- leave the brakes off when positioning to receive fuel
- turn the master switch off, and remove keys from the ignition

Pilots are also encouraged to assist airport staff to push the aircraft on and off the station forward to allow others in any queue to obtain fuel ASAP.

Following a refuel the pilot should move away ASAP allowing the area to function uninterrupted. To assist this, the pilot is asked to:

- complete flight checks and briefs away from the fuel area
- following engine start, move from the fuel area ASAP
- keep engine revs to a minimum avoiding excessive propwash and noise to others in the area

**Pilots are required to always call ATS before manoeuvring from a parked position to the refuelling station.**

**You are also reminded that Portable Electrical Devices (PED's) are not allowed in the refuelling area, there are no exceptions!**

We thank you for your cooperation in this matter.

### **QUESTIONS**

Any questions regarding this notice should be addressed to;

Paul Smith

Ground Operations (airside) Manager. Tel: 01273 467397

For and on behalf of the Airport Director BCA Ltd

Date: 18<sup>th</sup> August 2014