

	Contractors Crane Operation Notification Form
Please email the completed form to both addresses below: operations@flybrighton.com airtraffic@flybrighton.com	Operations Manager Shoreham Airport Shoreham-by-Sea West Sussex BN43 5FF Telephone: 01273 467397

Should you intend to use a crane which exceeds 10 metres in height or exceeds the height of the surrounding structures or trees (whichever is the higher), and is within six kilometres of the Aerodrome you should notify the Aerodrome in the following manner:

This completed form should be sent to the Aerodrome with the following details:-

1	Add a map showing the intended location of the crane, or The national grid reference of the site	Latitude:	Longitude:
2	The maximum height of the crane and span of jib during the operation	Height:	Span:
3	The date(s) on which the crane will start and finish the operation	Starting:	Ending:
4	The earliest and latest times of operation	Am:	Pm:
5	Name, address and telephone number of the crane company	Details Here:	
6	Site manager's name and contact number	Details Here:	
7	The name and contact number of the responsible person in charge of, and available on site at the time of the operation / Emergency Contact No.	Details Here:	

Requests should be submitted as early as possible to allow sufficient time for considered by the Aerodrome management.

You will then be informed what arrangements, if any, you will be required to make to comply with the Air Navigation Order in order to ensure aircraft safety.