When obtaining PPR, pilots are to confirm that they are conversant with all of the points listed below and are prepared to operate under these terms.

**Runway and Movements**

(i) Preferred runway-in-use will either be RWY02 or RWY20 due to noise abatement.

(ii) Cross runway operations are **not** permitted at any time during a period of AGCS.

(iii) The number of aircraft approved is at the discretion of the AGCS operator subject to their workload. The maximum nominal rate of 15 landings per hour (+/- 5) is to be observed.

(iv) RWY02/20 Grass is available subject to the prior approval of the AGCS operator. The grass runway can only be utilised whilst the active runway is RWY02 Hard or RWY20 Hard. These Grass and Hard runways are considered to be the same runway and cannot be used simultaneously by more than one aircraft.

(v) Subject to traffic and the guidance in (iii) above, any grass runway may be considered for use as the duty runway.

**Vehicles**

(v) Aerodrome Operations/RFFS vehicles shall use 123.15 MHz for communication with the AGCS Operator.

*Any vehicles attending to FOD, wildlife or other runway safety issues take priority over aircraft movements.*

**Booking-in / Out**

(vi) When an AGCS is operating, all flights (inbound and outbound) are PPR whether EGKA-based or visitors. This is obtained by telephone (01273 467 377) or via a web-based Booking system.

- When obtaining PPR, the pilot will be made aware of the service being provided and of other aircraft that have prior authorisations. Priority will be given on a first-come, first-served basis subject to the Flight Priority Categories [CAP493: Sect1, Chap4(4.45)].

- Flights without PPR may land or depart at the AGCS operator’s discretion provided that they do not conflict with movements that have obtained PPR.

**IFR Flights**

(vii) Departures - Aircraft intending to join controlled airspace will have their clearances from London Control requested for them and passed prior to departure.

(viii) Arrivals – *Instrument approaches are not available nor are the instrument approach procedures to be flown.* If aircraft are unable to join visually, then they must hold for weather improvement or divert.
**General**

(ix) All aircraft are to use frequency 123.15 MHz. Inbound aircraft are requested to contact the unit prior to or passing the VRPs (Brighton Marina, Lewes Intersection, Littlehampton, Washington Intersection) or 10NM.

(ix) Helicopter circuit training can take place from "W", or, if required, as part of the fixed wing circuit pattern using the appropriate runway. Helicopter circuits flown at "W" will be flown coincident with the fixed wing landing direction and only if RWY20 or RWY02 is in use. Helicopter circuit availability is subject to the prior approval of the AGCS operator and is restricted to one helicopter at any one time if flown from "W". Helicopter circuit operations from "W" are independent of the fixed wing circuit operation.

(x) Helicopters should not enter, depart or operate within the ATZ above 600 ft QNH, unless joining the fixed-wing circuit.

(xi) Fixed-wing circuit pattern left hand for all runways, 1100 ft QFE

(xii) Overhead, Crosswind, Downwind, Left Base or Straight-In approaches are permitted. Any non-overhead joins are recommended to join not below 1600 ft QFE, until visual with the circuit traffic. As left hand circuits are compulsory, joins via Right Base are not permitted.

(xiii) Circuit training (Fixed wing and rotary) will only be permitted during the periods stated in [CAP32: AD2.EGKA-2.20(7)(a)]. Restrictions may apply.

(xiv) During AGCS periods aircraft will not be issued with a conspicuity squawk.

(xv) An ATIS will be broadcast. Pilots are to report which ATIS message they have copied upon first R/T contact with the AGCS operator

(xvi) Met. Observations (official or unofficial) can be found via a screenshot of the observation on the aerodrome website > Live Info > Weather. If the AGCS operator is qualified to do so then METARs will be issued. The statement “A/G in operation – “Shoreham Radio” will be displayed in the Remarks field.